

# *RiverCenter Receptions*

*Offering unique banquet  
rooms to make your day  
special*

*The Mississippi River Hall*

*The Lower Concourse*

*Tributary Rooms and Upper  
Concourse*

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# Mississippi Hall

Full Hall for guest of 250-500

Rent: \$1,500.00

\$700.00 Reduction in rent if \$6,000.00 is met in catering\*

Lighted Canopy: \$1,500.00

Lighted Canopy with Streamers\*: \$2,000.00

Streamers: \$600.00 (Up to six rows)



Half Hall for guest under 250

Rent: \$900.00

\$400.00 Reduction in rent if \$3,500.00 is met in catering\*

Lighted Canopy: \$1,000.00

Light Canopy with Streamers\*: \$1,200.00

Streamers: \$400.00 (Up to three rows)

\*White Streamers included

For colored streamers add \$500

PLEASE NOTE THAT ADDITIONAL ELEMENTS SUCH AS A BAND, VIDEO PRESENTATIONS, AND OTHER NON-STANDARD ITEMS WILL REDUCE THE SEATING CAPACITY

\*Amount in catering is prior to tax and service charge

# Tributary Rooms and Upper Concourse

*For 200 guests and under*

*Rent: \$700.00*

*\$200.00 Reduction in rent if \$2,000.00 is met in  
catering\**



# Lower Concourse

*For 200 guests and under*

*Rent: \$1,200.00*

*\$400.00 Reduction in rent if \$3,500.00 is met in  
catering\**

*Streamers - \$400.00 (9 rows)*

*\*Amount in catering is prior to tax and service charge*

# *Ceremonies*

## *Lower Concourse*

*This space cannot be contracted until four months out.*

*300 people*

*\$1200.00 ceremony only*

*\$500.00 with reception hall booked*

*Ceiling Streamers (9) rows - \$400.00*

## *Greenspace (Outside)*

*It is recommended that you have a back up location and/or rent a tent in case of bad weather.*

*400 people*

*\$700.00*

*If you are utilizing half of the Mississippi Hall for your reception, the other half could be used for the ceremony for an additional \$500.*

*Rent includes the set up of chairs, tables and stage*

# *Information*

## Standard Items

*Guest Tables and Chairs  
Dance Floor  
Head Table on Riser  
Tables for DJ, Cake, Buffet, Guest  
Book and Bar  
Table linens in white  
Skirting in white or black*

## Catering

*RiverCenter Catering*

## Bar Service

*RiverCenter Catering*

## Decorating

*The RiverCenter can add some wonderful touches to your reception - see following sheet.*

## Insurance

*Client must supply liability insurance of at least \$1,000,000 naming the City of Davenport, RiverCenter / Adler Theatre, and Compass Facility Management as additionally insured. You may obtain a quote from our insurance agent.*

## Deposits

*We require \$500 to secure the date*

## *RiverCenter/Adler Theatre Decorating Receptions*

<i>Ceiling Streamers (Any color)</i>	<i>\$350.00 (Half the hall - 3 rows) \$600.00 (Full hall - 6 rows) \$400.00 (Lower Concourse - 9 rows)</i>
<i>Lighted Canopy w/ Streamers (White Streamers)</i>	<i>\$1,200.00 (Half the hall) \$2,000.00 (Full hall)</i>
<i>Icicle Lights</i>	<i>\$0.50 per foot</i>
<i>Bird Cage</i>	<i>\$25.00</i>
<i>Projection Package (LCD projector, screen, laptop and speaker)</i>	<i>\$250.00</i>
<i>Screen (Alone)</i>	<i>\$60.00</i>
<i>Ice Sculpture</i>	<i>\$500 and up</i>
<i>Sound Package (two speakers, mixer, one microphone, ipod hook up or CD player)</i>	<i>\$150.00</i>
<i>Cake Cutting</i>	<i>\$0.50 per person to cut and place on buffet \$1.00 per person to cut and serve to guest</i>

*Special linens, chair covers, special napkins and specialty chairs must be ordered from one of the following and are subject to a 20% service charge:*

*Clazzy Designs (563) 323-5776  
I Do Events (563) 359-4689  
Tita's Linens*

*If you want additional items not seen on this sheet, please ask, most of the time we are able to accommodate your decorating requests.*